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**Report of Head of Scrutiny and Member Development**

**Report to Scrutiny Board (Health and Well-being and Adult Social Care)**

**Date: 21 June 2013**

**Subject: Sources of work for the Scrutiny Board**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

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**Summary of main issues**

1. Scrutiny Boards are responsible for ensuring that items of scrutiny work come from a strategic approach as well as a need to challenge service performance and respond to issues of high public interest.
2. This report provides information and guidance on potential sources of work and areas of priority within the Board's terms of reference. In consultation with the relevant Director(s) and Executive Board Member(s), the Scrutiny Board is requested to consider and confirm the areas of Scrutiny for the forthcoming municipal year.

**Recommendation**

3. Members are requested to use the attached information and the discussion with those present at the meeting to:
  - (i) confirm the areas of Scrutiny for the forthcoming municipal year
  - (ii) Authorise the Chair, in conjunction with officers, to draw up inquiry terms of reference for subsequent approval by the Scrutiny Board.

## **1.0 Purpose of this report**

- 1.1 To assist the Scrutiny Board in effectively managing its workload for the forthcoming municipal year, this report provides information and guidance on potential sources of work and areas of priority within the Board's terms of reference.

## **2.0 Background information**

- 2.1 Scrutiny Boards are responsible for ensuring that items of scrutiny work come from a strategic approach as well as a need to challenge service performance and respond to issues of high public interest.

## **3.0 Main issues**

### Sources of Scrutiny work

- 3.1 The current Council Business Plan 2011 to 2015 was refreshed in 2012 to update targets but it was agreed that it would be more formally reviewed after two years. This review has now been undertaken, including consultation with Scrutiny Board (Resources and Council Services) in April 2013.
- 3.2 It was recommended by Scrutiny Board (Resources and Council Services) that Scrutiny Boards use the new Best Council Plan to determine areas for 'critical friend' review. The new Best Council Plan 2013-17 is due to be considered by the Executive Board on 19 June 2013 prior to its approval at Full Council. A copy is attached as Appendix 1.
- 3.3 As well as the focus on the Best Council Plan, Scrutiny Boards have and will continue to challenge service directorates, alongside the Scrutiny Board's specific health scrutiny function. The Scrutiny Boards' terms of reference are determined by reference to Directors' delegations and the specific health scrutiny function. The Scrutiny Board's terms of reference are included elsewhere on the agenda.
- 3.4 The Scrutiny Board may therefore undertake pieces of scrutiny work in line with its terms of reference, as considered appropriate. Such pieces of work may arise from the Scrutiny Board's performance monitoring role and/or other sources or referrals. Other common sources include requests for scrutiny and other corporate referrals.

### Areas of Scrutiny work brought forward from the previous year

- 3.5 Last year, the Scrutiny Board identified a number of potential areas of work it would like to pursue. These included:
  - Narrowing the Gap in Leeds
  - Welfare reforms and the impact on health
  - Emergency Care and A&E services
  - Obesity in young people
  - Developing the '111' service locally
  - End of life care and bereavement care

- On-going consideration of progress against Leeds Dementia Strategy

3.6 During the previous year, members also agreed to be mindful of existing / imminent guidance produced by the National Institute for Clinical Excellence – particularly that which is aimed at local authorities in relation to matters associated with public health. A summary of the guidance available (including identified review dates) is provided at Appendix 2.

#### Utilising the Leeds Census as a valuable data source

3.7 The Census is a vital planning tool for both the public and private sectors and the data that is derived from it is an essential element in intelligence led decision making. Such data also helps to build a comprehensive picture of conditions in localities and helps identify the critical issues facing neighbourhoods.

3.8 The last Census took place on 27<sup>th</sup> March 2011. It was conducted on a resident basis and the statistics relate to where people usually live, rather than where they were on Census night. Students who were studying away from home during the terms were enumerated at their term-time address.

3.9 The “Leeds: The Big Picture” report provides a factual analysis of the data produced from the 2011 Census. It compares the data for Leeds to the averages for England and Wales and, where possible, includes comparisons to information from the 2011 Census. This report is available on the Leeds Observatory under the “Resources and Documents” section (<http://www.westyorkshireobservatory.org/Leeds>).

3.10 To complement the “Leeds: The Big Picture” report, an additional document has also been produced based on Census data published by the Office for National Statistics on 30<sup>th</sup> January 2013. The “2011 Census: Comparing the results across Leeds” document focusses on the comparisons between the ten Area Committees in Leeds, but also makes reference to the results by electoral ward and Lower Super Output Area to further demonstrate the extent of the differences across the city at the small area level. A copy of this report has therefore been provided to Board Members as a valuable data source. (Appendix 3)

#### Local Health and Social Care landscape

3.11 As mentioned elsewhere on the agenda, the health and social care landscape have been transformed by the Health and Social Care Act 2012. Locally, the new landscape can be summarised/ demonstrated by the following bodies/ organisations:

- Leeds Health and Wellbeing Board (HWB);
  - Health Improvement Board (HIB);
  - Integrated Commissioning Executive (ICE);
  - Leeds Health and Social Care Transformation Board
- Leeds City Council’s Adults Social Services Department
- Leeds City Council’s Office of the Director of Public Health
- Clinical Commissioning Groups
  - Leeds West
  - Leeds North
  - Leeds South and East
- Provider Trusts

- Leeds Teaching Hospitals NHS Trust (LTHT) – acute services
- Leeds and York Partnership NHS Foundation Trust (LYPFT) – mental health services
- Leeds Community Healthcare NHS Trust (LCH) – community services
- Leeds HealthWatch
- Yorkshire Ambulance Service NHS Trust
- NHS Commissioning Board (operating under the name of NHS England)
  - West Yorkshire Area Team
  - Specialised Commissioning

3.12 Inevitably, there will be a continuing and developing relationship with various parts of the local health and social care landscape, both with established and emerging bodies/ organisations. One of the Scrutiny Board's particularly key relationships will be with the Health and Wellbeing Board (HWB). For information, the terms of reference for the HWB are attached at Appendix 4. The draft minutes from the first meeting of the HWB, held on 22 May 2013 are attached at Appendix 5.

3.13 Given the Scrutiny Board's specific 'health scrutiny' role, in previous years the Scrutiny Board established a Health Service Developments Working Group – aimed at maintaining a watching brief on service change proposals moving forward and to help ensure adequate patient and public engagement and involvement in developing proposals. The working group was less well established during 2012/13 – mainly as a result of the significant structural changes affecting local NHS commissioning organisations. It may be beneficial to re-establish the working group on a more formal and firmer basis for the current municipal year – commencing with a review of the terms of reference to ensure these reflect the new NHS landscape and are fit for purpose.

## **4.0 Corporate Considerations**

### **4.1 Consultation and Engagement**

4.1.1 It is recognised that in order to enable Scrutiny to focus on strategic areas of priority, each Scrutiny Board needs to establish an early dialogue with relevant Director(s) and Executive Board Member(s)

### **4.2 Equality and Diversity / Cohesion and Integration.**

4.2.1 The Scrutiny Board Procedure Rules now state that, where appropriate, all terms of reference for work undertaken by Scrutiny Boards will include ' to review how and to what effect consideration has been given to the impact of a service or policy on all equality areas, as set out in the Council's Equality and Diversity Scheme'.

### **4.3 Council Policies and City Priorities**

4.3.1 The terms of reference of the Scrutiny Boards promote a more strategic and outward looking Scrutiny function that focuses on the City Priorities.

## **4.4 Resources and Value for Money**

4.4.1 Over the last few years of Scrutiny Board work, experience has shown that the process is more effective and adds greater value if the Board seeks to minimise the number of substantial inquiries running at one time and focus its resources on one key issue at a time.

4.4.2 Before deciding to undertake an inquiry, the Scrutiny Board is advised to consider the current workload of the Scrutiny Board and the available resources to carry out the work.

## **4.5 Legal Implications, Access to Information and Call In**

4.5.1 This report has no specific legal implications.

## **4.6 Risk Management**

4.6.1 There are no risk management implications relevant to this report.

## **5.0 Conclusions**

5.1 Scrutiny Boards are responsible for ensuring that items of scrutiny work come from a strategic approach as well as a need to challenge service performance and respond to issues of high public interest. This report provides information and guidance on potential sources of work and areas of priority within the Board's terms of reference.

## **6.0 Recommendations**

6.1 Members are requested to use the attached information and the discussion with those present at the meeting to:

- (i) confirm the areas of Scrutiny for the forthcoming municipal year
- (ii) authorise the Chair, in conjunction with officers, to draw up inquiry terms of reference for subsequent approval by the Scrutiny Board.

## **7.0 Background papers<sup>1</sup>**

7.1 None

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.